

## NEW SHELTER RULES

The Parks and Recreation Board approved changes to the shelter rules and reservation policy for Macken and Dagg Parks in November 2018. These rules apply to all users of the shelters, both those who make a reservation and those who use an unreserved shelter in a walk-up capacity.

All reservations require a \$50 refundable deposit. The deposit will be refunded if all shelter rules are observed during the reservation. The rules will be posted at the shelter, online and provided to you when you make your reservation. **The new rules become effective on March 1, 2019.**

All reservations must be made in person at the Parks and Recreation Center, 1201 Clark Ferguson Dr., North Kansas City, MO 64116, and can only be made during designated times: 8:00 am-12:00 pm, 12:30 pm – 4:30 pm, 5:00 pm – 9:00 pm. The Festival Shelter will no longer be available for walk-up use. Reservations are required.

All shelters must be cleaned up and vacated at 9:00 pm. Anyone violating any of the rules will be asked to leave the premises. If you do not vacate the premises, you may be subject to prosecution for trespassing. This applies to reserved and walk-up users.

## SHELTER RULES

### ALL SHELTERS MUST BE CLEANED UP AND VACATED AT 9:00 PM

These rules apply to ALL shelter usage. Anyone violating any of the rules will be asked to leave the premises. If you do not vacate the premises, you may be subject to prosecution for trespassing (City ordinance #9.28.020). This applies to reserved and walk-up users.

1. ALL USERS OR GROUPS are expected to leave the facility in a clean and presentable condition. Please use provided receptacles for trash and food. Clean up all debris dropped on the concrete surface and around the shelter grounds. Remove all personal belongings.
2. Your use of the shelter is limited to your reserved block of time. You must vacate the premises when your reserved time is over.
3. A \$25 INFLATABLE PERMIT is required for use of any type of inflatable or bounce house at a Macken Park shelter. Inflatables of any type are not allowed at Dagg Park.
4. A SPECIAL USE PERMIT must be submitted 45 days prior to the proposed special event for approval from the Parks and Recreation Director. A Special Use Permit is required for events including but not limited to: organized walk/run events; weddings; DJs or bands; food vendors preparing and serving food on-site; more than two inflatables or carnival games. Permit applications can be found at [www.nkc.org](http://www.nkc.org).
5. Pop-up tents, canvas coverings, or any form of tables and chairs are not allowed outside the concrete patio of the shelter. If a pop-up tent or canvas covering is used, support weights are required to keep the structure secure. Approval from the Parks and Recreation Director is required if you seek additional tables and chairs outside the shelter.
6. Public address systems, loud speakers, DJs, bands and similar apparatus require permission from the Parks and Recreation Director. Music may be played at the shelter at a reasonable level. If it can be heard by anyone outside of your party you may be asked to turn it down. If you fail to comply you will be asked to turn it off.

### PROHIBITED ITEMS

- Piñatas, confetti, silly string and water balloons: These are hard to clean up and toxic for animals and the environment.
- Adhesives and metal fasteners of any kind (tape, staples, tacks, etc.) on ANY structures in the park, including shelters
- Grills of any type (Dagg Park only)
- Alcoholic beverages: City ordinance #9.24.010 prohibits all alcoholic beverages, including beer, on park property including parking lots. Violators will be asked to vacate the premises immediately by park staff; failure to comply will result in prosecution for trespassing and violating park rules.
- All unauthorized vehicles, commercial and private, are prohibited beyond designated areas. All equipment (picnic, sports, etc.) must be carried.

**NO REFUNDS FOR ANY REASON, INCLUDING INCLEMENT WEATHER RESERVATION CHANGE POLICY: \$25 FEE FOR ANY CHANGES**