

**Please allow 3-4 weeks
for processing.
All fields are required.
Incomplete applications
will be delayed.**

For 2017 Outside
NKC Contractors

LICENSE #: _____

APPLICATION FOR BUSINESS CLASS 1-C LICENSE

City Hall (816) 274-6000

Fax (816) 421-5046

BUSINESS NAME: _____

BUS. OWNER/PARENT CORP NAME: _____

BUSINESS STREET OR PROPERTY ADDRESS: _____

BUSINESS MAILING ADDRESS: _____

NO. OF EMPLOYEES COMING INTO NKC: _____ **CORPORATE PHONE:** _____

TYPE OF CONTRACTOR: _____ **FEIN #:** _____

LOCAL CONTACT: _____

E-Mail: _____

LOCAL CONTACT PHONE: _____ **LOCAL FAX NUMBER:** _____

ALL CONTRACTORS ENGAGED IN BUSINESS IN THE CITY OF NORTH KANSAS CITY, MISSOURI ARE REQUIRED BY LAW TO PROCURE A LICENSE AT A RATE BASED ON THE FOLLOWING SCHEDULE:

BUSINESS CLASS 1-CONTRACTOR:

ESTIMATED 2017 GROSS VOLUME OF BUSINESS PERFORMED IN NKC: \$ _____

LICENSE FEE PER CONTRACTOR FEE SCHEDULE (TO THE RIGHT): \$ _____

MAKE CHECK PAYABLE TO:
CITY OF NORTH KANSAS CITY

MAIL WITH APPLICATION AND CERTIFICATE OF INSURANCE TO: ATTN: BUSINESS LICENSE
2010 HOWELL ST
NORTH KANSAS CITY, MO 64116

GROSS VOLUME OF BUSINESS	LICENSE FEE
\$ 10,000 PER YEAR OR LESS	\$30.00
\$ 10,001 - \$ 20,000	\$45.00
\$ 20,001 - \$ 50,000	\$75.00
\$ 50,001 - \$100,000	\$125.00
\$100,001 - \$200,000	\$175.00
\$200,001 - \$300,000	\$300.00
\$300,001 - \$500,000	\$400.00
\$500,001 AND OVER	Please call City Hall for Fee Amount

A **current certificate of insurance**, showing the City of North Kansas City as certificate holder, must be on file prior to issuance of the business license. If the contractor is exempt from workers compensation, an Affidavit of Exemption for Workers' Compensation Insurance form is required.

Missouri House Bill 1549* The signer of this application for this business affirms that this business complies with all rules and regulations of HB 1549 and does not employ illegal immigrants.

Incomplete applications will be delayed

Date _____ **Signature of Applicant** _____

For further assistance, please contact City Hall at (816) 274-6000.

Thank you in advance for your cooperation.

Incomplete applications will be delayed

**MAIL CHECK WITH COMPLETED SIGNED APPLICATION
AND CERTIFICATE OF INSURANCE TO:**

ATTN: BUSINESS LICENSES
2010 HOWELL STREET
NORTH KANSAS CITY, MO 64116

Certificate of Insurance

Missouri State Statutes 287.061 states "a contractor in the construction industry shall be required to have a certificate of insurance for worker's compensation coverage or an affidavit,..., signed by the applicant attesting that the contractor is exempt".

City of North Kansas City Code requires a **Certificate of Insurance** showing proof of worker's compensation insurance coverage and in certain cases liability insurance coverage, with the **City of North Kansas City, Missouri named as certificate holder**. However, if your company is to do business with the City of North Kansas City Missouri directly, the City will need to be listed as additional insured with regards to the liability insurance coverage. This certificate **must** be on file prior to issuance of the business license. Certificates can be faxed to (816) 421-5046 or mailed to: City of North Kansas City, Attn: Business Licensing, 2010 Howell St., North Kansas City, MO, 64116.

If the contractor is exempt from worker's compensation, an Affidavit of Exemption for Workers' Compensation Insurance form is required.

Missouri Department of Labor and Industrial Relations Division of Workers' Compensation

Affidavit of Exemption for Workers' Compensation Insurance link:

<http://www.labor.mo.gov/DWC/Forms/WC-134-AI.pdf>

Missouri House Bill 1549

Illegal Aliens and Immigration Status Verification, requires that any business that knowingly employs an illegal alien will result in the suspension of a company's applicable local licenses, permits or exemptions.

Signature on the application is required to attest to compliance to this bill.

Important Numbers

City Hall (business License)

Phone Number (816) 274-6000

Fax Number (816) 421-5046

Code Compliance (permits)

Phone Number (816) 274-6006

Fax Number (816) 421-0966