SUMMARY OF ACTIONS TAKEN AT THE
CITY OF NORTH KANSAS CITY, MISSOURI
CITY COUNCIL MEETING

September 1, 2020

WORK SESSION

At its meeting of August 18, 2020, the City Council discussed forming a committee for
the purpose of reviewing City Codes and/or designing a City equity/inclusion effort. Councilmember Tull has developed for Council discussion a document outlining the proposed purpose, scope, membership, terms, appointment process, formation and meeting frequency for such a committee.

City staff will use the guidance developed by Councilmember Tull to develop an ordinance establishing this committee for Council consideration.

REGULAR MEETING

Consent Agenda

All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered to be routine, and will be enacted by one motion of the council with no separate discussion. If separate discussion is desired on any item by any member of the City Council or by any member of the audience who has spoken during Comments From the Public, that item will be removed from the Consent Agenda and placed on the Regular Agenda.

6. Approval of Council Work Session Minutes of August 18, 2020
7. Approval of Regular Council Meeting Minutes of August 18, 2020
8. Approval of Special Council Meeting Minutes of August 25, 2020
9. Reappointment of Martha Farr to Police and Fire Personnel Board

Regular Items


The City has an agreement, renewed on an annual basis, with the North Kansas
City Business Council for services related to business development and retention in the city. The agreement provides that “[t]he Contractor shall periodically prepare and submit to the City such reports concerning the performance of the services required by this Agreement as the Contract Officer, or his designee, shall require.” The City has requested that it be updated annually. Rich Groves of the Business Council will present a report on its activities in the last year. Staff anticipates having the services contract on the next City Council agenda for approval.

11. **CARES Act Funding – Second Round of Small Business Grants – Agreement with Clay County EDC**

On June 2, 2020, the City Council authorized an agreement with the Clay County Economic Development Corporation (EDC) for the administration of the North Kansas City CARES Small Business Grant program. This agreement authorized One Hundred Fifty Thousand Dollars ($150,000.00) in grants to qualifying North Kansas City businesses. The Clay County EDC collected, evaluated, verified, and scored the applications and presented them to the City Council for their consideration. On June 23, 2020, the Council approved 28 NKC CARES Small Business Grant applications for $5,000 each, for a total of $140,000. At its August 18, 2020 meeting, the City Council directed staff to bring forward the required documents for a second round of North Kansas City CARES Small Business Grants. Now before the Council for consideration is an agreement with the Clay County EDC for the administration of the second round of the grant program. Also before the Council are the NKC CARES Small Business Grant Information Sheet, Application, and the Clay County EDC Checklist and Recommendation Sheet for the grant program.

*Council deferred consideration of this item until October 6th.*

12. **CARES Act Funding – Second Round of Emergency Financial Assistance to Individuals and Families Grant – Agreement with Northland Assistance Center**

On June 16, 2020, the City Council authorized an agreement with the Northland Assistance Center (NAC) for the administration of emergency financial assistance to individuals and families as the result of COVID-19. This agreement authorized Fifteen Thousand Dollars ($15,000.00) in grants to qualifying North Kansas City individuals and families. As of August 27, 2020, the Northland Assistance Center has distributed $9,894.76 of the first $15,000 Emergency Financial Assistance to Individuals and Families Grant. At its August 18, 2020 meeting, the City Council directed staff to bring forward the required documents for a second round of emergency financial assistance to individuals and families. Now before the Council for approval is an agreement with the Northland Assistance Center for the
administration of the second round of emergency financial assistance.

Approved.

13. **Wayfinding Signage Installation Contract (Resolution No. 20-056)**

At its July 7, 2020 meeting, the City Council directed staff to move forward with the installation of four pole-mounted wayfinding signs as part of the City’s Gateway Signage Master Plan. Before the Council for approval is a sign installation contract with Star Signs, LLC, the selected sign contractor, which is now before the City Council for approval. The total cost for fabrication and installation of these four signs is $51,500. The remaining signs in the planned first phase of construction are budgeted for installation in FY 2021. The conceptual design of the wayfinding signs was completed as an appendix to the City’s Gateway Signage Master Plan and approved by the City Council on March 7, 2017. (The full Signage Master Plan is available online.) If the City Council approves the fabrication and installation contract, staff also requests approval of the sign copy for each sign, as described in the staff memo.

*Council approved this contract, but asked staff to bring the wording on one of the four signs in the contract back for further consideration.*

14. **Amendments to Temporary Parklet Licenses {Bill No. 7532 (Ordinance No. 9329)}**

At its August 18, 2020 meeting, the City Council directed staff to make two amendments to the Temporary Parklet Licenses established in June to permit the parklet licenses to be extended through the fall. These two amendments are to extend permissible hours of operation from 10:00pm to 12:00 midnight and to authorize the parklet licenses through November 2, 2020. An ordinance has been prepared accordingly for Council approval.

*Approved.*

15. **Proposed Traffic Pattern Change on Atlantic Avenue (Resolution No. 20-058)**

The City and Police Department routinely field parking complaints from businesses in and around the area of Atlantic from W. 10th Avenue to W. 12th Avenue. The complaints largely consist of tractor-trailers parking and staging in both directions waiting their turn to be assigned a dock at one of the local businesses. When these large vehicles park on both sides of the street it makes it difficult and sometimes impossible for two-way traffic to flow. This makes it difficult for other businesses in the area to effectively operate and poses a public safety concern
should police and fire resources be unable to access the area promptly. In his memo, the Police Chief outlines a recommendation to change the traffic pattern on Atlantic St. from W. 10th Avenue to W 12th Avenue from two-way designation to one-way for northbound traffic. The Police Department has contacted all of the businesses in this area to discuss the proposed traffic pattern change. None of the businesses have indicated that this change will cause any adverse impact on their business.

Approved.

16. **Budget Amendment – Water Repairs (Resolution No. 20-059)**

The 2020 Water budget includes $300,000 for water repairs. This capital line item is budgeted for unforeseen water repairs that occur every year, replacement of broken water valves, and street restoration following repairs. In late July, two costly emergency repair projects occurred; water leaking from a broken water valve resulted in the replacement of three valves ($99,463), and one week later a water break occurred and the repairs lasted four days ($78,353). Consequently, the expenditures to date have exceeded the Water Repair budget by $32,471. In his memo, the Public Works Director summarizes the expenses in this line item that have led to the overage, and requests a budget amendment in the amount of $80,000.

Approved.

17. **Public Art Mural Contract – Easement Agreement {Bill No. 7533 (Ordinance No. 9330)}**

In May, the Tim C. Crummett Family Charitable Fund Projects Committee (“the Crummett Committee”) announced the 2020 Public Art Mural Program which was conducted in a two-step process: Call to Walls and a Call to Artists. The Call to Walls allowed all building owners to submit their wall for consideration in the Public Art Mural Program. The Crummett Committee received two walls for consideration and selected the south wall of the FDF Wealth Strategies building located at 1609 Swift Street. The building owner, 1609 Swift Holdings, LLC, has agreed to enter into an easement agreement to ensure that the mural will remain in place, without alterations other than necessary maintenance and repair, for a period of five years. This agreement can be renewed if both parties are amenable. The building owner/business will not receive compensation for the display of the mural, and is prohibited from charging for access to the mural. The mural will be on the south side of the building. Once completed, the City will accept ownership of the mural and will be responsible for all maintenance required for the next five years per the easement agreement with 1609 Swift Holdings, LLC.
18. **Public Art Mural Program – Artist Agreement (Resolution No. 20-057)**

In May, the Tim C. Crummett Family Charitable Fund Projects Committee (“the Crummett Committee”) announced the 2020 Public Art Mural Program which was conducted in a two-step process: Call to Walls and a Call to Artists. The Crummett Committee conducted a Call to Artists for a new, site-specific, original public art mural. The building/business owner joined the Crummett Committee as part of the artist selection process for the Call to Artists. The Crummett Committee received eight artist concepts for consideration and selected artist Alex Eickhoff, who goes by the street name of eye cough’s, proposal for this project. Per the Crummett Committee, the Public Art Mural Pilot Program was authorized with a total project budget of $10,000. This project is slated to come in under budget. The timeline for this project is four weeks with a completion date of October 2. Staff recommends approval of the agreement.

*Approved.*

19. **License Agreement with O’Reilly Build, LLC for Lot 2, North Kansas City Destination Development {Bill No. 7531 (Ordinance No. 9328)}**

O’Reilly Build, LLC, the contractor for The Backyard, the apartment development under construction in the One North development area, is currently working to complete construction on The Backyard, the apartment complex at the south end of the One North development area. In 2019, the City Council approved a license agreement with O’Reilly Build, LLC to allow them to use a portion of Lot 2, across Diamond Parkway from the apartment development, for a storage and staging area. At this time, O’Reilly Build has requested an additional license agreement through November 30 to allow them to continue using this area as they complete their work. Staff recommends approval.

*Approved.*

20. **Approving Accounts Due and Payable by the City through August 28, 2020. {Bill No. 7534 (Ordinance No. 9331)}.

*Approved.*